Robinson, Kimwana

From: LaTaya Lucas <lalucas.aga@gmail.com>
Sent: Monday, October 1, 2018 1:35 PM
To: Robinson, Kimwana
Subject: Fwd: FW: CPE approval for Fall 2017 PDT

Put this in StarChapter

---------- Forwarded message ---------
From: **Williams, Latreeka** <lwilliams@montgomeryal.gov>
Date: Mon, Oct 1, 2018 at 11:23 AM
Subject: FW: CPE approval for Fall 2017 PDT
To: LaTaya Lucas <lalucas.aga@gmail.com>

I am looking for a second email about the 1 hr of other...

Latreeka Williams

Assistant Accounting Manager

City of Montgomery

Department of Finance

(Office) 334.625.2053

From: ecole43491 <ecole43491@troy.edu>
Sent: Wednesday, November 01, 2017 2:18 PM
To: Williams, Latreeka <lwilliams@montgomeryal.gov>; Tashundrea Patterson <Tashundrea.Patterson@revenue.alabama.gov>; LaShawn Pierce <LaShawn.Pierce@adph.state.al.us>; Breauna Brown <bbrown@cnhi.com>
Cc: Courtney Bruce <courtney.bruce4@gmail.com>
Subject: FW: CPE approval for Conference

Please note that the CPEs have been approved for the conference.

I am working with Nicole to have 1 hour of the "other" move to A&A.

Regards,

Emma Cole, CPA, CGMA

Troy University Sorrell College of Business

School of Accountancy

From: Robinson, Nicole [mailto:Nicole.Robinson@asbpa.alabama.gov]
Sent: Wednesday, November 01, 2017 2:03 PM
To: ecole43491 <ecole43491@troy.edu>
Subject: CPE approval

Ms. Cole,

I have reviewed your request for CPE approval of the November 2-3, 2017 "AGA/IIA Fall 2017 Professional development & Training Conference" and have approved it for 16 hours of CPE, including 9.5 hours of accounting and auditing CPE, 2 hours of behavioral CPE and 4.5 hours of other business related CPE.

Review the responsibilities of sponsors listed below and comply with these guidelines by keeping attendance records and issuing certificates of completion to CPAs in attendance.

The sponsor is required to provide the following documentation to the participants and retain documentation for 5 years:

Agenda or outline of the program

Bio on speakers

Certificate of completion or attendance, including the following:

- **CPE program sponsor name and contact information**
- **Participant's name**
- **Course title**
- **Course field of study**

Date offered or completed

If applicable, location and instructor name

Type of instructional/delivery method used

Amount of CPE hours recommended

Verification by CPE sponsor representative (signature)

No CPE will be accepted without a certificate of completion from the sponsor.

If you have any questions, let me know.

Sincerely,

Nicole Robinson

CPE Administrator

Alabama State Board of Public Accountancy

www.asbpa.alabama.gov

334-242-5700

Fax 334-242-2711