Leonard, Carmen

From: Lucas, LaTaya (DOC) [LaTaya.Lucas@doc.alabama.gov]
Sent: Tuesday, March 20, 2012 9:04 AM
To: Leonard, Carmen
Subject: FW: Audio Conf: A Systems Approach to Implementing Performance Based Management and Budgeting - Call-in Instructions

Importance: High

Call in information for the AUDIO is below.

LaTaya Lucas
334.353.5519

From: Maria Lucas [mailto:mlucas@agacgfm.org]
Sent: Monday, March 19, 2012 1:12 PM
To: Lucas, LaTaya (DOC)
Subject: Audio Conf: A Systems Approach to Implementing Performance Based Management and Budgeting - Call-in Instructions
Importance: High

LaTaya,

Thank you for registering for AGA's audio conference entitled "**A Systems Approach to Implementing Performance Based Management and Budgeting**". The call will take place on Wednesday, March 21, 2012, 2:00-3:50pm eastern daylight savings time.

Listed below is your call in number and unique pin code. Please make sure to dial in 15 minutes prior to the call to ensure connection. When dialing in, you will be instructed to enter this pin code followed by the # pound key. At the prompt participants will record the required details (Name, City and State). You will be placed on **HOLD** until the event begins. If the pin code is NOT entered or entered **INCORRECTLY,** an operator will assist you in being connected with the audio conference. Please note that only **ONE LOCATION** may use this unique pin code and any additional sites using this code will be disconnected from the call.

Call In Number **866-200-5746**
Pin Code **3808880**

AUDIO CONFERENCE ACCESS
Domestic Access:
Step 1: Dial the Conference Access Number: 1-866-200-5746
Step 2: Enter your SECURE PIN Code followed by the # sign
Step 3: You will be placed on musical hold until the Event begins
Step 4: Customer Service Dept. team can be reached at any time during your call by simply pressing ***0** on your telephone keypad

Please remember to download the materials/handouts from this website:
http://www.agacgfm.org/audioconferences/materials032112.aspx - All handouts have been posted

AGA's Automated Audio Conference CPE Certificate Processing Procedure - from the link above select "**Certificate of Completion**"