

MONTGOMERY CHAPTER ASSOCIATION OF GOVERNMENT ACCOUNTANTS
BYLAWS AND PROCEDURES COMMITTEE
PROGRAM YEAR 2014-2015
COMMITTEE PLANS/GOALS

Per AGA's Leadership Handbook for National, Regional, and Chapter Leaders, the Bylaws and Procedures Committee *"ensures chapter bylaws are consistent with AGA National bylaws, oversees the Chapter's policies and procedures and may be responsible for monitoring the Chapter's strategic plan."*

In addition, the Montgomery Chapter's May 2014 Newsletter provided the following guidelines for this Committee's activities:

Chapter Bylaws & Procedures are the legal guidelines that outline the rules of operation for the chapter. The chairperson will make sure the chapter operates in accordance with the bylaws. More importantly, the chapter needs the Chapter By-laws and Procedures Committee to make sure revisions are drafted, changes are added to the bylaws and the chapter re-mains in compliance with both the AGA National Bylaws and the state laws.

In keeping with the ideals stated above, the Bylaws and Procedures Committee's goals for this program year are as follows:

Review Bylaws to identify areas that need to be revised or updated.

Revise Bylaws to include recently created officer/CEC positions.

Revise Bylaws to include actions passed by the CEC that have an impact on the Chapter's overall operations.

Add official documents and processes to the Chapter's Bylaws and/or Policies and Procedures, such as travel policies, travel forms, mileage amount, and reimbursement policies.

Present revised Bylaws to membership at the annual Fall training event so that changes are voted upon and adopted by the Chapter.

Develop a Policy and Procedures Manual for the Chapter.

Ensure that the Chapter operates in accordance with the Bylaws and remains in compliance with AGA National Bylaws and State laws.

Committee Members

Margie Toney
Keonna Ware

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